

SUMMARY OF QUALIFICATIONS

Passionate and ambitious Interior Designer with an excellent track record of providing functional design solutions and management of various scale and scope projects. High-energy, result-oriented team player with proven ability to manage multiple projects at once while coordinating budgetary requirements and communicating on a professional level. Offers exceptional creativity and business understanding as well as computer proficiency in CAD, SketchUp, Photoshop and all Microsoft Office applications. Develops design knowledge through books, magazines, conferences and self-study programs.

EMPLOYMENT HISTORY

Interior Designer

August 2006-November 2008

Brookdale Senior Living
Milwaukee, WI

Developed expertise in programming, product selection, finish specification, renderings and presentation boards, project coordination as well as installation supervision of senior living projects. Involved in budget planning, proposal collection and review. Comfortable preparing detailed technical drawings and space plans via CAD for various scale projects. Successfully managed independent and assisted senior living refurbish and renovation projects from start to finish.

Visual Merchandise Associate

August 2006-May 2007

Cranston, Accents for Life
Third Ward, WI

Worked on updating product displays to create interest and impact sales; assisted with merchandise selection, buying, and price fixing. Kept a wide range of satisfied clientele. Have conducted one-on-one design consultations.

Assistant Fleet Manager

June 2004-August 2006

IKON Office Solutions
Milwaukee, WI

Co-managed a very successful, national copy & print fleet account; took care of contract writing, billing, crediting, new equipment specifications and ordering, customer support and satisfaction.

EDUCATION & SKILLS

LEED Professional Accreditation

November 2008

Interior Design Associate Degree

May 2007

MATC, City Of Milwaukee

Organizations

ASID Allied Member & Volunteer

- "Volunteer of the Year 2007-2008" from ASID WI Chapter
- Member and Volunteer of Communication Committee for ASID WI Chapter
- Member of Planning Committee for WI Student Career Day hosted by ASID/IIDA in 2007&2008

Conferences

- Hospitality Design Show 2008, Las Vegas, NV
- Interiors 2007, San Francisco, CA
- NeoCon 2005 & 2006, Chicago, IL